

**No. NH-24028/10/2016-H**  
**Government of India**  
**Ministry of Road Transport & Highways**  
**(Highways Section)**  
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1, Sansad Marg, Parivahan Bhavan,  
New Delhi, dated the 19 September, 2017.

**Office Memorandum**

**Sub: Implementation of Green Highways (Plantation, Transplantation, Beautification and Maintenance) Policy -2015-reg.**

A meeting for reviewing policy guidelines and circulars with respect to implementation of Green Highways Policy (GHP) was held on 10.08.2017 under the Chairmanship of Hon'ble Minister RTH&S, Member (Finance) with NHA, Advisor – Green Highways Division and other stakeholders.

2. It was felt that a uniform SOP should be adopted for streamlining implementation of Green Highways (Plantation, Transplantation, Beautification and Maintenance) Policy – 2015 (GHP). Accordingly, all concerned are hereby directed to ensure implementation of GHP as per the following guidelines:

- I. Green Highways Division (GHD) shall work under NHA and will be responsible for planning, implementation and monitoring of GHPs (Plantation, Transplantation, Beautification and Maintenance) for MoRTH, NHA and NHIDCL.
- II. GHD will continue to be headed by officer as Head of GHP. Presently Dr. A. K. Bhattacharya [(Retd IFS), Advisor, GHD] and \_\_\_\_\_ shall report to Chairman – NHA or as authorised by Chairman, NHA.
- III. Head, GHD shall be provided with all necessary administrative and financial powers for approval of GHPs, engaging staffs and other allied works. Head GHP shall take necessary approval for this from Chairman, NHA. GM (Environment & GHD) shall continue to be the interface with different divisions of NHA.
- IV. GHD shall empanel and award works to competent agencies (Private/NGOs) based on Quality Based Selection Model. Empanelment process shall be as per the guidelines approved by MoRTH OM dated 26.10.2016, and shall have mandatory conditions or registration with NGO Darpan of Niti Aayog and / or Udyog Aadhaar of MSME.
- V. MoRD norms having detailed SOR for roadside plantations and maintenance works shall be adopted for project cost estimation.
- VI. Criteria for selection shall have provisions to provide opportunities for local agencies, Startups and MSMEs, so as to develop local livelihood and employment. Further, agencies having prior work experience shall be provided with commensurate work. GHD shall make efforts or providing work to maximum number of agencies.

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- VII. GHPs may also award work to State Govt. Agencies (i.e. Forest Department, Forest Development Corporation and other such agencies) on basis of their project proposal.
  - VIII. Highly specialized projects of landscaping and beautification shall be implemented through special bid process.
  - IX. Payment schedule for the agencies (Govt./Private shall be based on phase wise project deliverables. Accordingly, GHD shall circulate norms and procedure to concerned field units (RO/PD) for release of payment to agencies.
  - X. GHD shall explore and implement feasible crop / plantation insurance schemes as per government norms with approval of Chairman, NHA.
  - XI. GHD shall make efforts to receive funds / grants for the Green Highways Program, under CSR or other grant based schemes of PSUs/Corporate and other institutions.
  - XII. Monitoring of GHPs shall be done through advance technologies such as GIS, Mobile App and other IT best solutions used across India such as in Maharashtra.
  - XIII. In order to bring uniformity, all previous circulars and policy guidelines in contradiction with this circular will stand superseded.
3. Coordination to be done by Joint Secretary (Admn), MoRTH.
  4. This issues with the approval of Competent Authority.

  
19/9/17  
(Debjani Chakrabarti)  
Director (Highways)  
Telephone No.011-23718575

To

- a) Chairman, NHA
- b) DG(RD) & SS, MoRTH
- c) MD, NHIDCL
- d) AS&FA
- e) Advisor, Green Highways Division, NHA
- f) Joint Secretary (Highways)/ Joint Secretary (Transport)/ Joint Secretary (Establishment)/ Joint Secretary (GAP,Coord,NHIDCL)
- g) All Members, NHA
- h) NIC Cell for uploading the circular on Ministry's website

**Copy for information to:**

PS to Hon'ble Minister (RT&H)/ PS to Hon'ble MoS (RT&H)-PR/PS to Hon'ble MoS (RT&H)-MM/PPS to Secretary (RT&H)