

I-34016/4/2015/O&M
GOVERNMENT OF INDIA
MINISTRY OF ROAD TRANSPORT & HIGHWAYS
(O&M Section)


New Delhi, dated 14 09 2015

OFFICE MEMORANDUM

Sub: Preparation/submission of notes for consideration of the Cabinet and Cabinet Committees.

The undersigned is directed to enclose herewith a copy of the instructions issued by Cabinet Secretariat vide their OM No. 1/50/3/2014-Cab dated 01.09.2015 for preparation/submission of notes for consideration of the Cabinet and Cabinet Committees. It is requested that the instructions may please be noted for compliance.

Encl. as above


(S.K. Geeva)
US (O&M)

To,

1. JS (H)/ JS (LA&C)/ JS(EIC)
2. CE(P1)/CE(P2)/CE(P3)/CE(P4)/CE(P5)/CE(P6)/CE(P7)/CE(P8)/CE(Planning)/
CE(Monitoring)/CE(S&R)R/CE(S&R)B/CE(EAP)/CE(PPP)/CE(NHDP-IV)/
CE(Mech)
3. Dir(Toll)/ Dir(Estt.)/ Dir(RS) additional charge DIR(T)/Dir(RTI)/ Dir(LA)/ Dir(TRW)
4. DS(Highways)/DS(Vig)/DS(MVL)/DS(Gen)/DS(Finance)
5. SE(P1A)/SE(P1B)/SE(P2A)/SE(P2B)/SE(P3)/SE(P4)/SE(P5A)/SE(P5B)/SE(P6)/
SE(P7A)/SE(P7B)/SE(P8 NER-I)/SE(P8 NER-II)/SE(P8 NER-IV)/SE(P8 NER-
V)/SE(S&R)R/SE(S&R)B1/SE(S&R)B2/SE(EAP1)/SE(EAP2)/SE(EAP3)/SE(PPP
1)/SE(PPP2)/SE(Planning)/SE(Monitoring)/SE(Mech)SE(NHDP-IV)
- 6 All Under Secretaries/Section Officers

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SE (NHDP-IV) II

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03/09/15

New Delhi, the 1st September, 2015

OFFICE MEMORANDUM

Subject: Preparation/submission of notes for consideration of the Cabinet and Cabinet Committees.

According to the extant instructions, the Draft Cabinet Notes are being furnished to Prime Minister's Office at the stage of inter-Ministerial consultations itself. In the same light, it has now been decided that the Ministries and Departments send an advance copy of the Draft Cabinet Note to the Cabinet Secretariat also at the time when it is circulated to other Ministries/Departments for comments.

2 These instructions may be noted for strict compliance and dissemination to all concerned.

Jai P. Prakash
(Jai P. Prakash)
Additional Secretary

To,

All Secretaries to the Government of India.

P. in form all

~~JSC/E~~

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Sh. Jagan
Pl. part up

F. SOCOB/M
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